Expression of Interest for Members of the Rwanda General Assembly

SOS Children's Villages Rwanda

SOS Children's Villages Rwanda is seeking committed and enthusiastic individuals to join our General Assembly and contribute to the governance and strategic direction of the organisation, in line with the laws governing local non-governmental organisations (NGOs) in Rwanda.

SOS Children's Villages Rwanda is a non-governmental organisation legally registered with the Rwanda Governance Board (RGB) as a national NGO, operating in accordance with the Law Nº 04/2012 of 17/02/2012 governing the organisation and functioning of national NGOs in Rwanda, and subsequent regulations. Our organisation is a full member association of SOS Children's Villages International, a federation founded in 1949 and operating in over 135 countries and territories.

We are dedicated to ensuring that every child grows up in a safe, loving, and supportive family environment, with particular focus on children who have lost or are at risk of losing parental care.

Role and Responsibilities

Members of the General Assembly play a critical role in the governance of SOS Children's Villages Rwanda. On a voluntary basis, they are expected to:

- **Strategic Oversight:** Contribute to the development and approval of the organisation's Strategic Plan, ensuring alignment with Rwanda's national child protection and social development policies as well as SOS Children's Villages International Strategy 2030.
- **Financial Stewardship:** Review and approve audited financial statements, and key financial reports, ensuring compliance with Rwanda's NGO financial management and reporting requirements as per RGB and Rwanda Revenue Authority guidelines.
- **Governance and Compliance:** Ensure that SOS Children's Villages Rwanda operates in full compliance with its Statutes, internal policies, and the legal and regulatory framework of Rwanda. Provide oversight to risk management, internal controls, and accountability mechanisms.
- **Resource Mobilisation:** Support the diversification of resources for SOS Children's Villages Rwanda by cultivating partnerships with government, corporate entities, development partners, philanthropists, and the Rwandan diaspora, in line with the Law on Fundraising and related RGB directives.

- **Advocacy and Partnerships:** Promote the mission and programmes of SOS Children's Villages Rwanda among stakeholders at local, national, and international levels, in alignment with Rwanda's child rights and social protection agenda.
- **Programme Oversight:** Guide and monitor the organisation's leadership to ensure effective delivery of core programmes, including Alternative Care, Family Strengthening, Education, Youth Empowerment, Health Promotion and Prevention, and Green Regeneration.
- **Participation in Meetings:** Actively participate in the Annual General Assembly meeting and any extraordinary sessions. Members may also be called upon to serve on specialised committees such as Finance, Human Resources, Governance, Fundraising, or Programmes.
- **Mentorship:** Where relevant, provide advisory support and mentorship to senior management and programme leaders, enhancing leadership capacity and organisational performance.

Why Join Us?

- Contribute to the advancement of child rights and family strengthening in Rwanda.
- Be part of a respected international federation while serving a locally governed and registered NGO.
- Engage with a dynamic network of professionals and volunteers committed to social development and sustainable impact.

Experience and Qualifications

We welcome applications from individuals with diverse backgrounds. Desired profiles include:

- Proven experience in governance roles, particularly with boards or general assemblies of NGOs or other not-for-profit organisations.
- Recognised leadership, credibility, and networks in Rwanda's government, private sector, development community, or civil society.
- Expertise in one or more of the following areas: legal affairs, finance and audit, risk management, human resources, child rights and protection, social development, education, youth empowerment, entrepreneurship, psychology, health and nutrition, marketing and communications, fundraising, or public administration.
- Ability to commit sufficient time and energy to the responsibilities of the General Assembly.

- Demonstrated passion for issues affecting children, youth, and families.

How to Apply

Interested candidates are invited to submit:

- **A motivation letter** explaining their interest in joining the General Assembly of SOS Children's Villages Rwanda.
- **A current CV** or resume highlighting relevant experience.

Applications should be sent by email to: **sosbnc@sos-rwanda.org** with the subject line: *Expression of Interest – General Assembly Member* or Contact: +250 732 58 3874 (Reception) for more information.

SOS Children's Villages Rwanda strives for diversity and inclusion. We encourage applications from qualified individuals of all backgrounds, including women and young leaders.

Thank you for considering this opportunity to contribute to our mission of building families for children in need, empowering them to shape their own futures, and contributing to the sustainable development of communities in Rwanda.

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